

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 6, 2006

CALL TO PODIUM:

Erica Shingara

RESPONSIBLE STAFF:

James D. Arnoult

Erica Shingara

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for Stormwater Management Facility Inspection and Support (\$50,000)

SUPPORTING BACKGROUND:

The City of Gaithersburg is required to ensure that all stormwater management facilities are inspected, at the least, on a triennial basis in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code.

There are approximately 300 above-ground and underground stormwater management facilities within the City. Inspection of these facilities is essential to protect local streams.

This work can be done under the terms of Montgomery County contract 580100005-AA. The contractor, Charles P. Johnson & Associates, Inc. (CPJ) performs this work for Montgomery County and Howard County on a regular basis; therefore, the stormwater management facility inspections should be compatible with other inspections in the area. This is also an extension of a previous inspection contract with CPJ which has been conducting City inspections since 2004.

The total cost for this project is not to exceed \$50,000.

The City recently received \$158,648 from the County's Water Quality Protection Charge to support stormwater management facility inspections and maintenance. Funds for this project are available in CIP 82-1.

DESIRED OUTCOME:

Approve Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by Erica Shingara Date of City Council Meeting: March 6, 2006

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds _____ Negotiate / Execute a Contract X

BID INFORMATION:

Advertisement Date: Not applicable
Participating in Montgomery County Contract (580100005-AA)

Newspaper(s) Not applicable

Bids Opened/Tabulated (date) Not applicable

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract to Charles P. Johnson & Associates, Inc. for stormwater management facility inspections and support.

CONTRACTED/PURCHASE FROM:

Company Name: Charles P. Johnson & Associates, Inc.

Street Address: 1751 Elton Road

P. O. Box Number: N/A

City/State/Zip: Silver Spring MD 20903

CONTRACT/PURCHASE AMOUNT: \$ 50,000.00

Check One: In the Estimated Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget X

Account Number: CIP 82-1
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

Finance Dept.

Date

Resolution No. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY
MANAGER TO ENTER INTO A CONTRACT FOR STORMWATER MANAGEMENT
FACILITY INSPECTION AND SUPPORT

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, the City is required to ensure that all stormwater management facilities are inspected, at the least, on a triennial basis in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code; and

WHEREAS, the City desires to enter into a contract for stormwater management facility inspection and support; and

WHEREAS, the City wishes to participate in the Montgomery County Contract (580100005-AA) for stormwater management facility inspection and support:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract for stormwater management facility inspection and support with Charles P. Johnson & Associates, Inc., 1751 Elton Road, Silver Spring, Maryland 20903, in the amount not to exceed Fifty Thousand Dollars (\$50,000); said funds to be expended from the Capital Improvements Program.

ADOPTED by the Mayor and City Council this 6th day of March, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 6th day
of March, 2006.

David B. Humpton, City Manager